

To: Rothery, Deirdre[Rothery.Deirdre@epa.gov]
Cc: Rothery, Deirdre[Rothery.Deirdre@epa.gov]
From: R8LOTUSI/R8/USEPA/US
Sent: Wed 1/20/2016 6:13:04 PM
Subject: Please confirm that your recent conference room request is booked on the central calendar.
Re-book the appointment if does not appear.01/21/2016

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: Dakota
Start Time: 01/21/2016 01:00:00 PM
End Time: 01/21/2016 02:30:00 PM
Purpose: U&O FIP

Click Below to View, Edit or Delete Your Reservation

<http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/3930F50B0EFB4EC187257F40006412D4?OpenDocument>

Please call the Conference Center staff at 312-7078 if you have any questions.
You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.